**Mid-Project Document**

**Project Name: Streamlining Payroll with Oracle EBS – A Targeted Solution**

**Client Name: Swiftship**

**Date: March 2025**

**Prepared by: NXT3\_ONL2\_ERP2\_G3 (Group 2)**

**Contact Information: Group 2 Support (WhatsApp)**

**Status Overview:**

* Current Status 60%
* Overall Progress 60%
* Current Phase 100%

**Completed Task:**

* Tasks completed since last update:

|  |  |  |
| --- | --- | --- |
| Tasks | Completion Date | Details |
| Payroll Business Analysis Meeting | 10/03/2025 |  |
| RD011 (Future Process Model) | 11/03/2025 | Deliver RD.011 Doc. |
| Receive RD.011 acceptance | 15/03/2025 |  |
| Start Configuration Phase | 16/03/2025 |  |
| Send Data collection Sheet | 16/03/2025 | Prepare Test Environment for initiate implementation |
| CRP 1 (Conference Room Pilot) | 17/03/2025 |  |
| CRP 1 Acceptance | 20/03/2025 |  |

**Challenges & Solutions:**

* **Challenges Faced:**
  + **RD.011 document prepared many times in many different versions:**

**Attachments:**

* **Included Files:**
  + **RD.011 Document**
  + **Mid- Project version 2 (Current file)**

**Client Action Required:**

* **Feedback Or input needed:**
  + **Provide vendor Revol.Sol company with RD.011 Acceptance**
  + **Fill and Update Data collection sheet**
* **Next Step:**
  + Upcoming tasks:
    - Validation Phase UAT (User Acceptance Testing)